

# IX. ADMINISTRATION

## 1. ADMINISTRATION

The Department of Scientific & Industrial Research was created through a Presidential Notification of January 1985. The Administrative functions of recruitment of personnel, provision of general facilities, redressal of grievances of employees, parliament work and use of Hindi are being performed by the Department of Scientific and Industrial Research. Other house-keeping jobs are being performed by Department of Science & Technology. Activities related to promotions of scientific staff and officers (under the flexible complementing scheme) are also looked after by the Department.

## 2. PROMOTION OF HINDI

DSIR made the following efforts for the use and promotion of Hindi in the official work and implementation of official language policy of the Government :

- (a) The meetings of the Official Language Implementation Committee were held regularly in DSIR.
- (b) The Quarterly Progress Report regarding use of Hindi in the Department was sent to the Department of Official Language regularly and in time.
- (c) Under Hindi Teaching Scheme, non-Hindi Knowing employees of the Department were nominated for

Prabodh, Praveen and Pragya courses. Employees of the Department were also nominated for basic training on computer.

- (d) From 1st to 15th September 1998 combined Hindi Pakhwara was observed by the Department of Science and Technology and Department of Scientific and Industrial Research at Technology Bhavan. To promote the use of Hindi in the official work, essay, noting and drafting, debate, painting and quiz competitions were organised in the Department during this period and officials of the Department were given prizes. Hindi versions of Orders, Notifications, Letters, Standard Drafts, Annual Report and Performance Budget were provided.

The staff strength in the different groups in the Department of Scientific & Industrial Research as on 1.1.1998 is given below:

	Number of Employees			
	General	SC	ST	Total
Group A (Gazetted)	37	5	1	43
Group B (Gazetted)	4	2	—	6
Group B (Non-Gazetted)	10	4	—	14
Group C (Non-Gazetted)	24	3	2	29
Group D (Non-Gazetted)	12	2	—	14